

UNIVERSITAS INTERNASIONAL BATAM

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FINANCIAL STATEMENT RECORDING SYSTEM AT KLINIK BALAI PENGOBATAN KASIH MAITREYA

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ABSTRACT

This study aim to create a recording system that is used to record all transactions that occur at the Klinik Balai Pengobatan Kasih Maitreya in accordance with the applicable financial accounting standards. Klinik Balai pengobatan Kasih Maitreya is located in Maitreya complex where the clinic still uses manual recording for day-to-day transaction. Author conducted interviews and observations together with clinic staff in order to obtain complete data and information to design a reliable system. Author has carried out this practical work from August 2019 to January 2020.

This accounting recording system used Microsoft Office Access Software as its design in accordance with clinical needs. During the interview, the author found several obstacles experienced by the clinic management, one of the problems discovered was patient data and inventory list of merchandise still manually recorded as such each report compiled at the end of the period is inaccurate.

The system designed by Author has been used and implemented correctly by Klinik Balai Pengobatan Kasih Maitreya. Evidently the data obtained becomes more accurate and reliable thus helping clinic management to make decisions more quickly and accurately. As a result helping the administrators of the Klinik Balai Pengobatan Kasih Maitryea know well the condition of the day-to-day activities in the clinic.

Keywords : System, Accounting, Pratical Work, Microsoft Office Access.