EXECUTIVE SUMMARY

DESIGN AND ARRANGEMENT OF ACCOUNTING SYSTEM
IN RADMILA FOUNDATION SCHOOL

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Purpose of this research is to design a system to record Radmila School operational transaction which appropriate with the financial accounting standard applicable fulfilling Radmila School condition and needs in where Radmila School is still using manual record for all transaction, hoping with this designed system can help to smoothen Radmila School operational activity. Result of the designed system is to provide fast and accurate information as to ease Radmila School owner in decision making.

This designed system is using Microsoft Office Access application and designed to fulfill School needs. The Practical work product will provide clear and accurate financial reporting system which can be accepted by Radmila Foundation. Designed system cover all transaction recording which comprises of cash receipts journal, cash expenditure journal, and financial report like profit and loss statement, statement of financial position, balance report, acknowledgment report and others.

Radmila School foundation already applied this system correctly so that it can produce financial report or financial information faster, clearer and more accurate as such increasing effectiveness of business compared to before which still using manual record. This system can help to ease Radmila Foundation School to know school operational condition and judge school development from one period to another period.

Keywords: accounting information system, presentation of work practice financial statements.