

## CHAPTER IV METHODOLOGY

### A. RESEARCH DESIGN

Law research are generally divided in 2 (two):<sup>36</sup>

#### 1. Normative Legal Research

Normative legal research or known as library research, is a research that researching the written law applicable and data collection from available book source.

#### 2. Empirical Legal Research

Empirical legal research or known as field research, is a type of research where researcher directly involve themselves to the law applicable in daily life of the citizens in the field and and collection of facts within citizen.

In this research, the writer will employ empirical legal research in the compilement of practical work report, where the research will be conducted based on facts and datas gathered from the citizens and fields.

Applied research will be implemented by the writer to search for solution over certain problem exist. Implementation, testing, and evaluation of practical problems will be carried out with target of solving the problems and also deliver research results that can be applicated.

### B. DATA COLLECTION TECHNIQUE

Data collection technique that will be utilized in this research are :

#### 1. Literature Review

Writer will colelct and process some literature data such as laws. Regulations, and journals to support the compiling of this report.

#### 2. Interview

According to Robert Kahn and Channel, interview is a special pattern with the form of oral interaction conducted with certain

<sup>36</sup> “Metode Penelitian Hukum Empiris Dan Normatif,” accessed June 11th, 2019, <https://idtesis.com/metode-penelitian-hukum-empiris-dan-normatif/>.

goals and focuses on a specified topic, and eliminate any other irrelevant topic.<sup>37</sup>

The following is the list of question made by the writer to interview the employees of INDORAYA Store:

- a. How long have you been working at INDORAYA Store ?
- b. Have you been enrolled by INDORAYA Store to BPJS program ?
- c. If haven't, have you been enrolled by INDORAYA Store to other social insurance ?
- d. If haven't, have INDORAYA Store provide support if you are sick or in need of medical attention when an accident occurred as assured by BPJS ?
- e. According to you, is the BPJS program supposed to be your right as an employee in INDORAYA Store ?
- f. According to you, what is the reason why INDORAYA Store haven't enrolled their employee to BPJS program ?
- g. Do you want to be enrolled in BPJS program by INDORAYA Store ?

### 3. Observation

Observation is an activity where researchers go directly to the field to feel what are happening in the field and gathers information available.

## C. OBJECT OF RESEARCH

INDORAYA Store is a private store founded at 2005 and has been providing the necessities of the fisherman around Batam City, especially Barelang regions. INDORAYA Store is located at Ruko Sentosa Perdana, Batam City and focuses on sales.

## D. IMPLEMENTATION METHOD

There are several phase taken by the writer to carry out this practical work and compiling this report, such as :

<sup>37</sup> "8 Jenis, Bentuk, Dan Pengertian Wawancara Menurut Para Ahli Beserta Contohnya," December 2, 2015, accessed June 11th, 2019, <https://www.gurupendidikan.co.id/8-jenis-bentuk-dan-pengertian-wawancara-menurut-para-ahli-beserta-contohnya/>.

### 1. Preparation Phase

In this phase, the writer will conduct an initial survey for the location of practical work, namely INDORAYA Store, and determine the topic of problem within the company along with getting permission of doing practical work in the company. Practical work proposal will be compiled.

### 2. Implementation Phase

This phase will be conducted after the writer has determined the practical work location and have found the topic for practical work. In this phase, the writer will conduct interview and data collection with the employees in the company. Afterwards, the writer will design and implement the registration program and introduction of BPJS to the employees and company.

### 3. Assessment and Reporting Phase

In this phase, the writer will compile practical work report with guidance and evaluation from guidance lecturer along with assessment and approval by superior in the company where practical work is conducted. Practical work report ends with the submitted hardcover to BAAK UIB.

## E. WORK SCHEDULE

### Practical work schedule

Description	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Preparation Phase															
Implementation Phase															
Assessment and Reporting Phase															

Table 4.E.1

Notes :

1. The The schedule is calculated from the start date of practical work, that is, since the application for the practice permit.
2. Wednesday, 12 June 2019 as the starting date of preparation phase.
3. Monday, 17th June 2019 as the starting date of implementation phase.
4. This table are made and counted weekly.

Practical work starts from Monday until Saturday from 08:00 am Western Indonesian Time (WIB) until 05:00 pm Western Indonesian Time (WIB).

## F. PROJECT DELIVERABLES

Project deliverables process carried out by writer in this practical work report will be divided in 3 stages they are pre-production stage, production stage, and post-production stage.

### 1. Pre-Production Stage

In this stage, the writer will make points that will be included in the new employment agreement along with determining the ideas and forms of programs that can be used and accepted by the company and ain accordance to the desire of the employee and fulfilling the applicable law.

### 2. Prodcution Stage

In this stage, the writer will compile a new employment agreement draft along with registration program and introduction of BPJS to the company in the form of proposal.

### 3. Post-Production Stage

In this stage, where every process of drafting a new employment agreement and registration program and introduction of BPJS proposal have been completed, employment agreement and proposal will be given to the company and if approved will be implemented according to the needs