

ABSTRACT
**THE DESIGN AND IMPLEMENTATION OF FINANCIAL REPORT
SYSTEM AT UMKM KAYU MANIS BATAM**

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The power of a business can be measured from several factors that one of its financial system reports. Along with this recording of suppliers is also important to build a foundation in a business. Therefore, it takes renewal of a business venture to expand and survive the competition.

The initial purpose of this practice was to assist the UMKM Kayu Manis Batam in starting the business by designing, and implementing a simple financial reporting system as well as listing the supplier's listings.

In this case the author uses Microsoft Excel as the media rendering. And generate some financial reports such as balance sheet, profit and loss, change of capital, and cash flow. It is hoped that SMES can help control, supervise and make decisions.

Keywords: *financial statements, balance sheet, profit and loss, change of capital, cash flow*