EXECUTIVE SUMMARY

DESIGN OF ACCOUNTING RECORDING SYSTEM IN TOKO BATAM MAJU

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The object of the chosen field work is Batam Maju Shops. The purpose of carrying out this field work is to help Batam Maju Shops to design computerized accounting records. Batam Maju Shops never do accounting records, because they only record transactions manually so that the Batam Maju Stores do not produce accurate financial reports.

The methods to support field work requirements are observation and interviews. The period of field work began from November 2018 until June 2019. Planning of accounting records system design is carried out through Microsoft Access 2007 software. The final result of the system design is a financial statement consisting of the Financial Position Report, the Profit and Loss Statement, and the Statement of Equity Change.

The completed system is then implemented and submitted to the Batam Maju Shop. The application designed by the author is in accordance with the criteria and requests of the author through revisions and changes to the system. Finally Batam Maju Shops can already produce financial reports exactly and accurately. In making the recording system design, the author is also aware of the limitations and shortcomings, so the writer is ready to accept all suggestions to be followed up.

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