

# UNIVERSITAS INTERNASIONAL BATAM

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Faculty of Economy  
Department of Management  
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## **DEVELOP METHODS FOR RECORDING ZUNITH.ID FINANCIAL STATEMENTS AND INVENTORIES**

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### **ABSTRACT**

*The purpose of this research is to assist the owner in changing the financial reporting system that still uses a manual system, namely by writing in a book, so that the new report will be neater and save the owner's time if you want to find old data. This internship report runs for 4 months. Researchers use interview and observation techniques as a data collection method.*

*The results that will be submitted and implemented by Zunith.ID after the completion of the project are in the form of balance sheets, income reports, inventory reports, and stock cards using Microsoft Excel software.*

*The results of implementation in the form of recording on sales reports, purchase reports, income reports, inventory reports on a regular basis so that the results of the report will be more structured so that the owner can make it easier to evaluate the company and help business owners make decisions based on existing data.*

*Keywords: Financial Statements, Purchase Reports, Sales Reports, Balance Sheets, Income Statements and Inventory reports*